



CAMERON VALE SCHOOL  
CHELSEA  
NURTURING SUCCESS

## **VACANCY ADVERT – SCHOOL CARETAKER**

We have an exciting opportunity for a School Caretaker to join our dedicated team at Cameron Vale School. As a vital member of our staff, you'll contribute to maintaining a safe, clean, and welcoming school environment for our students, staff, and visitors.

**About Us:** Cameron Vale School is a vibrant and dynamic educational institution known for its commitment to academic excellence and holistic student development. We value the importance of creating a nurturing environment where students can thrive and achieve their potential.

**Position Overview:** As our School Caretaker, you will play a crucial role in ensuring the smooth running of the school's facilities and operations. Your responsibilities will include routine maintenance, cleanliness, security, performing simple repairs, and assisting with occasional school events.

### **Key Responsibilities:**

- Carry out daily opening and closing procedures, ensuring all facilities are secure and safe.
- Security
- Cleaning of external and playground areas
- Conduct regular inspections of the premises to identify and address maintenance needs.
- Perform minor repairs and maintenance tasks, such as fixing leaky faucets, changing light bulbs, and repairing furniture.
- Ensure the cleanliness and hygiene of classrooms, common areas, restrooms, and outdoor spaces.
- Monitor heating, cooling, and ventilation systems to maintain a comfortable learning environment.
- Support with setting up and dismantling equipment for school events and activities.
- Assist in ensuring compliance with health and safety regulations.
- Report any maintenance issues that require professional attention.
- Collaborate with other staff members to maintain a positive school environment.



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### **Qualifications and Skills:**

- Previous experience in a similar caretaker or maintenance role is desirable.
- Strong practical skills for carrying out minor repairs and maintenance tasks.
- Attention to detail and a proactive approach to identifying issues.
- Good communication skills and the ability to work independently.
- Basic ICT skills for checking emails and handling requests.
- A commitment to maintaining a safe and clean school environment.

**Working Hours:** This is a part-time role, 3 -8 per week, with flexibility required for occasional evening or weekend events.

**Salary:** £12 - £15 per hour depending on experience.

**How to Apply:** If you are enthusiastic about contributing to the upkeep of our school and creating a conducive learning environment for our students, we invite you to apply for this position using the application form on our website. Please submit your CV and a cover letter outlining your relevant experience to [office@cameronvaleschool.com](mailto:office@cameronvaleschool.com)